

EPYFL Coaches: Completing Your Background Check

The EPYFL requires every coach to complete a background check at least every 2 years.

WHO needs to complete the background check for the 2017 EPYFL season??

- If you coached in 2015, and completed the background check then, or
- If you are a NEW coach to the EPYFL for the 2017 season

Who does NOT need to complete the background check??

- Any coaches who were a first year coach (in 2016) and/or completed the background check in 2016

The cost for the background check is the responsibility of the coach.

To complete the background check, simply go to www.ncisafe.com and click on “Start Your Background Screening Now.”

Complete these 3 easy steps:

Step 1: Enter Self Registration Number: 18047671

Step 2: Enter Your Information as Requested

Step 3: Provide Legal Authorization & Certification

It is important when entering your name, that you use your full legal name as written on your current ID (state driver’s license, passport, or other State-Issued ID with Name and DOB). Please also verify that your social security number was typed correctly. Using nicknames or failing to type a correct social security number will delay or invalidate your background check.

NCSI will contact you directly if there are any questions, problems, or issues related to your specific information. An email address is required when completing the background check as our contact with you will largely be electronic. Please be sure to add www.ncisafe.com to your list of acceptable domains in your email program to receive notifications from us.

If you have any questions or problems submitting your information, please email applicantsservices@ncisafe.com or call the NCSI at (440) 542-9833, or toll free at (866) 833-7100.

Once you have submitted your information you will receive a confirmation page with a 16-digit Applicant ID Number. The background check generally takes 10 business days to complete and you make check your status on our website under the “Check Your Background Screening Status” link at www.ncisafe.com

Thank you for your cooperation in this process.